

BY-LAWS

of the

CLINTON COUNTY FARMERS' & SPORTSMEN'S ASSOCIATION

WILMINGTON, OHIO

November 2016

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Article I – Name:

Sec. 1. The name of this organization shall be the Clinton County Farmers' & Sportsmen's Association.

Article II - Purpose:

Sec. 1. The purpose of this organization is to conserve, restore and manage game, fish, and other wildlife and wildlife habitat in Clinton County and its environs to procure a better environment for hunters and fishermen; to promote harmony between landowners and sportsmen; to promote sportsmanship through the observation of game laws and conservation; and to spread wildlife awareness among the residents of Clinton County.

Sec. 2. It is further the purpose of this organization to support the Second Amendment of the Constitution of the United States; to promote the safe use of firearms; and to promote the shooting sports.

Article III - Incorporation Status:

Sec. 1. This Association is a nonprofit organization incorporated under the laws of the State of Ohio on August 20, 1952.

Article IV - Memberships:

Sec. 1. Any citizen of the United States, of suitable character and interest, after his application has been received by the Association, may be voted into membership by a majority of the active members of the Association present at any general membership meeting.

Sec. 2. Active members of this Association are those members who have been elected to membership and whose dues and fees are current. All active members may vote in the regular monthly meetings. To be eligible to vote for members of the Board of Directors, an individual must have been an active member for not less than twelve (12) consecutive months immediately preceding the election.

Sec. 3. Life members will be of the following categories:

a) *Honorary Life Member*

- nominated by the Board of Directors and supported by a majority vote of the active members present at the time of induction; no dues or fees shall be required; Honorary Life Members have no voting rights and cannot hold office in the Association.

b) *Distinguished Life Member*

- nominated by the Board of Directors and supported by a majority vote of the active members present at the time of induction; no dues or fees shall be required; Distinguished Life Members have voting rights and may hold office in the Association.

c) *Paid Life Member*

- may be purchased by an active member for an amount determined by the Board of Directors; Paid Life Members have voting rights and may hold office in the Association.

Sec. 4. Charter members are those who were present at the founding of this Association and have maintained their membership status.

Sec. 5. Junior members are those interested parties under the age of eighteen (18) years and whose dues are current. Junior members must have the written approval of at least one (1) parent or guardian. Junior members have no voting rights and cannot hold office in the Association. Junior members may only use the facility when accompanied by an active member.

Article V - Officers and their duties:

Sec. 1. The officers of this Association shall consist of a president, 1st vice president, 2nd vice president, secretary, treasurer and any other officer so designated by the Board of Directors. Each shall be elected by, and be members of, the Board of Directors. The term of each officer shall be one (1) year but each shall continue beyond that time if necessary until his or her successor is elected and qualified.

Sec. 2. President:

- a) The president of the Board shall preside at all meetings, appoint all committees, authorize all calls for special meetings, and generally perform the duties of the presiding officer.
- b) The president shall, with the treasurer, sign all written contracts and written obligations of the Association.
- b) The president shall enforce all laws and regulations of the Association.
- c) The president shall have the power to call a meeting of the Board of Directors whenever he deems it necessary to conduct special or emergency business. Mail, email or telephone may be used to call this meeting.
- e) The president shall cast the deciding vote on all questions wherein an equal division of votes exists, except in the election of officers or directors.

Sec. 3. 1st Vice President:

- a) The 1st vice president of the Board shall, in the absence of or at the request of the president, assume the duties of the president. In the event of the death or the disability of the president, the 1st vice president shall act until the Board of Directors shall fill his office.

- b) He shall assist the president with the committees and keep informed on all activities of the Association.

Sec. 4. 2nd Vice President:

- a) The 2nd vice president of the Board shall, in the absence of the president and 1st vice president or at the request of the president, assume the duties of the president.
- b) He shall assist the president with the committees and keep informed on all activities of the Association.

Sec. 5. Secretary:

- a) The secretary shall keep the minutes of the meetings. These shall be made available to all members.
- b) The secretary shall file all committee reports, take attendance, maintain records of the organization, carry out all needed correspondence for the organization, and call the meeting to order in the absence of the president and vice presidents. All documents and records shall be kept in such place as shall be designated by the Board of Directors.

Sec. 6. Treasurer:

- a) The treasurer shall keep account of all moneys received by him and deposit same in the name of the Association, in such bank as shall be designated by the Board of Directors. He shall not pay out any of the money of the Association, except in such manner and for such purposes as shall be approved by the proper officers of the Association, whose approval shall be authorized by motion or resolution of the Board of Directors.
- b) The treasurer shall not be responsible for money or funds of the Association paid out or disbursed upon any checks or vouchers which have not been properly signed.
- c) At each monthly meeting of the Board of Directors, he shall make a statement of the financial condition of the Association, and, at the annual meeting of the Association, he shall submit a detailed written report of the financial condition of the Association for the preceding year, which may be audited by accountants designated by the Board of Directors.
- d) In the absence or incapacity of the treasurer, the secretary will act as the assistant treasurer.

Article VI - Meetings:

Sec. 1. The Annual Meeting of the Association shall be held at such time and place as the Board of Directors may designate.

Sec. 2. At the annual meeting, the order of business shall be as follows:

- 1) Call to order
- 2) Salute the flag
- 3) Roll call of the Board of Directors
- 4) Approval of the minutes of the previous annual meeting
- 5) Approval of the treasurer's annual report
- 6) Report of officers and directors
- 7) Election of one-third of the Board of Directors
- 8) Committee reports
- 9) Unfinished business
- 10) New Business
- 11) Announcements
- 12) Adjournment

Sec. 3. Notice of every annual meeting of the Association shall be mailed by the secretary to every member of the Association at least ten (10) days prior to the date of such meeting.

Sec. 4. Regular meetings of the Association shall be held at such places and dates as may be deemed suitable by the Board of Directors, but there shall not be less than one (1) each month.

Sec. 5. At the regular meetings the order of business shall be as follows:

- 1) Call to order
- 2) Salute the flag
- 3) Roll call of the Board of Directors
- 4) Approval of the minutes of the previous meeting
- 5) Approval of the treasurer's report
- 6) Report of officers and directors
- 7) Committee reports
- 8) Unfinished business
- 9) New business
- 10) Announcements
- II) Adjournment.

Sec. 6. A special meeting of the Association may be called at such time as deemed necessary by a quorum vote of the Board of Directors, or on the request of the president, or whenever one-third of the voting members of the Association shall make a written request to the president for the same, specifying the object of the meeting, and provided that not less than ten (10) days written notice of such meeting shall be given to the members.

Sec. 7. All meetings shall be conducted according to parliamentary rules and open discussion from the floor on all measures shall be permitted and encouraged.

Sec. 8. To remain within the spirit of parliamentary law, no absentee or proxy voting is allowed.

Sec. 9. Each regular monthly meeting of the Association shall also constitute a meeting of the Board of Directors.

Article VII - Quorum:

Sec. 1. At the regular monthly meetings, the active members present and eleven (11) members of the Board of Directors shall constitute a quorum.

Sec. 2. At special called meetings of the Board of Directors, at least sixteen (16) directors must be present and a three-fourths (12) majority is required to carry or pass a resolution.

Article VIII - Board of Directors and their duties:

Sec. 1. The Board of Directors of this Association shall consist of twenty-one (21) members. At each annual meeting, there shall be elected one-third of the members of the Board to hold office for three (3) years.

Sec. 2. No member shall be eligible to serve on the Board of Directors until after having been a member in good standing for a period of not less than one (1) year.

Sec. 3. Any member of the Board of Directors who shall absent himself from three (3) consecutive meetings of such Board, unless he shall offer at the next meeting an excuse for his absence which is satisfactory to the president, shall be deemed to have resigned as a member of said Board, and cease to be a member thereof.

Sec. 4. The Board of Directors may fill any vacancy among the officers or Board of Directors, by a quorum vote, at a regular or called meeting of such Board. Such an election shall be for the remainder of the term.

Sec. 5. The Board of Directors shall have the power to manage all the affairs of the Association on any and all questions relating in any manner whatsoever thereto, and to make all contracts necessary for the proper transaction of all business. They shall have entire jurisdiction over all matters pertaining to care, conduct, control, supervision, and management of the Association and its finances, and all appropriations shall be made by them.

Sec. 6. The Board of Directors shall have the following specified powers:

- a) To appoint delegates to different associations of which this Association may be a member, for the purpose of conferring with any association or club regarding any matter in which the Association may be concerned.
- b) To make rules for the conduct of the members of the Association and for their use of the Association's property.
- c) To suspend or expel a member for any conduct in violation of rules or behavior improper or prejudicial to the interest of the Association.
- d) To fix and enforce penalties for the violation of rules.
- e) To remit penalties for offenses against rules.

- f) To prescribe rules for the admission of strangers or guests to the privileges of the Association.
- g) To call special meetings of the Association to consider special subjects.
- h) To make, alter, and amend the rules for the Board's own government and to fix and enforce penalties for the violation of such rules.
- i) To prescribe additional duties for any of the officers, in addition to those herein set forth.

Article IX - Committees:

Sec. 1. All committees shall report to the Board of Directors for approval of all proposals. The Association is to finance all committees approved by the Board of Directors.

Sec. 2. No committee shall have its own private account or funds.

Sec. 3. Each committee is to consist of members in good standing. Board members are to chair such committees when asked, and to help said committees to the best of their ability.

Sec. 4. Each committee shall keep accurate records and report to the Board on a regular basis.

Sec. 5. The president is an *ex officio* member of all committees.

Article X - Dues:

Sec. 1. The yearly dues of each member of the Association shall be the amount deemed necessary, by the Board of Directors, to operate the Association. The term of said dues to be determined by the Board of Directors.

Sec. 2. Annual memberships shall be for twelve (12) months from the date the applicant is accepted to membership.

Article XI - Auxiliary - Junior Sportsmen - Others:

Sec. 1. The Clinton County Farmers' & Sportsmen's Association Auxiliary, Junior Sportsmen's Association and any other such group associated with the Clinton County Farmers' & Sportsmen's Association, shall be responsible to the Association's Board of Directors and shall make a financial statement annually.

Article XII - Parliamentary Authority:

Sec. 1. In all instances when they are applicable and not inconsistent with these bylaws and any other special rules the organization shall adopt, the rules contained in the current edition of *Robert's Rules of Order* shall govern this organization.

Article XIII - Dissolution:

Sec. 1. In the event the Clinton County Farmers' & Sportsmen's Association is ever dissolved, all of the property and assets remaining after all debts, obligations, and expenses have been paid shall be equally divided between the Boy Scouts and Girl Scouts of Clinton County.

Article XIV - General Rules of Conduct and Safety:

Sec. 1. The Association shall be nonpartisan and nonsectarian.

Sec. 2. All newly elected officers and directors shall take an oath of office.

Sec. 3. Range rules shall be established and posted.

Sec. 4. An organized shooting events policy shall be established and posted.

Sec. 5. Every member shall take an orientation prior to the use of the shooting ranges.

Sec. 6. Every member shall have the rights and obligations conferred thereof.

Sec. 7. The president shall have the power to cancel or postpone any meeting or event for reasons of safety.

Article XV - Amendments of Bylaws:

Sec. 1. Amendments hereto may be made at the annual meeting, regular meeting, or a called meeting for this purpose, provided written notice of the proposed amendments are submitted to the Board of Directors and approved by a three-fourths (16) vote of the whole said Board.

Sec. 2. Notice of any amendments shall be mailed to each member at least thirty (30) days prior to said amendments taking effect.

Sec. 3. Any changes to these bylaws shall be posted under a clearly marked link on the CCFSA web site and a paper copy on the bulletin board in the Clubhouse.

These bylaws revised and adopted November 9, 2016

Appendix

- 1) The general membership meetings are scheduled to begin at 7:00 p.m. on the second Wednesday of each month during *standard time* and at 7:30 p.m. during each month of *daylight savings time*.
- 2) All active members voting during the annual meeting are required to provide proof of membership.
- 3) Certification of the treasurer's report is done by the chairman of the finance committee at the annual meeting.
- 4) The rules contained in *Robert's Rules of Order*, Second Revised Edition, May, 1998, shall govern this Association in all cases in which they apply and in which they are not inconsistent with the bylaws of this organization.
- 5) The candidates, for election to the Board of Directors at the annual meeting, are selected by the method of *nominations by a committee*.
- 6) On May 13 2009 the Board of Directors authorized the creation of an Operation and Policy Manual.
- 7) The oath of office is recited as follows:

I, (name), do solemnly swear/affirm that I will faithfully execute my duties as (office) of the Clinton County Farmers' & Sportsmen's Association, and will, to the best of my ability, preserve, protect, and defend the covenants, bylaws and rules of this Association, so help me God.

May 13, 2009